

PROTOCOL & DEFINITION RELATED QUESTIONS

1. COVID-19 Event Form

ΤΟΡΙΟ	QUESTION	RESPONSE
Covid-19 Event Reporting	Do I need to report daily or weekly?	Both. A new event must be entered each time a resident or staff member newly tests positive for COVID-19, including re-infections and re-admissions.
		CMS certified State Veteran Homes will still be required to complete all COVID-19 Module Pathways on a weekly basis (Resident Impact and Facility Capacity, Staff and Personnel Impact, Supplies and Personal Protective Equipment, Ventilator Capacity and Supplies and Therapeutics).
	How do I delete an event from the system?	 Log-in to the NHSN system. On the left navigation bar, select COVID-19, then COVID-19 Event-SVH:
		Centers for Disease Control and Prevention CDC 24/7: Saving Lives, Protecting People™ NHSN - National Healthcare Safety Network (Itcr954-57-sz6gm:443)
		NHSN Home Image: NHSN Long Term Care Facility Component H Alerts Image: NHSN Long Term Care Facility Component H
		Reporting Plan Long Term Care Dashboard
		Resident Action Items
		Summary Data You have no action items.
		COVID-19 Dashboard Vaccination Summary Pathway Data Reporting
		Import/Export POC Test Result Reporting Juntarily provided information obtained in this a vidual the institution in accordance with Sec
		Surveys COVID-19 Event - SVH Analysis COVID-19 Vaccination - HCW
		Analysis COVID-19 Vaccination - Residents
		Facility +
		Group > Tools >
		Logout





ΤΟΡΙΟ	QUESTION	RESPONSE
		2. Simply find the individual for whom you wish to delete test results.
		CDC Centers for Disease Control and Prevention CDC 24/7: Saving Lives, Protecting People™
		NHSN - National Healthcare Safety Network (htd954-62-b2ski443)
		NHSN Home COVID-19 Event Reporting Alerts Image: Covid-19 Event Reporting
		Dashboard > Reporting Plan > Resident >> Find Resident/Staff
		Event Type of Individual Summary Data Tested *:
		COVID-19 Medicare number (or comparable rallroad insurance number) Vaccination Summary •First Name: Middle Name •Last Name:
		Import/Export *Gender: *Date of Birth: 17 Surveys American Indian/Alaska Native Asian *Ethnicity: *Race: Black of African American Native Hawaiian/Other Pacific Islander Analysis White
		Users *Veteran Veteran Other Facility >
		Group Tools Add Event Details Add Event Details
		3. Then click on the trash can icon under "Delete" on the Event Details
		Result Reporting screen and then click on "OK" to the prompt "Are you
		sure you want to delete this event?"
		CDC Centers for Disease Control and Prevention CDC 24/7: Saving Lives. Protecting People™
		NHSN - National Healthcare Safety Network (Itd954-62-b2skl:443)
		NHSN Home COVID-19 Event Reporting Alerts Dashboard
		Reporting Plan Resident/Staff Edit Resident/Staff Edit Resident/Staff
		Event Type of Individual Resident Summary Data Tested +:
		COVID-19 Medicare number (or comparable railroad insurance number): Please confirm Vaccination Summary *First Name: KIMBERLY Middle Name: Are you sure you want to delete this event?
		Import/Export *Gender: O - Other *Date of Birth: 07/18/2000 Surveys *Ethnicity: HISP - Hispanic or Latino *Race: Black or Al White OK Cancel
		Analysis • Veteran
		Facility Group Tools Facility Add Event Details Add Event Details Add Event Details
		Logout View 1 - 1 of 1 Event Date + TEST TYPE RE-INFECTIONS VACCINATION STATUS COVID-19 THERAPY Delete
		OS/15/2021 POSAGNEGNAAT Y PFIZEION NONE IIII IIII IIIIIIIIIIIIIIIIIIIIIIIIIII
		I'm done. Start New Event ->
	Where can I find	The resident ID# is the resident identifier assigned by the facility and may consist
	information about	of any combination of numbers and/or letters. This should be an ID that remains
	how to assign a Resident ID# or Staff	the same for the resident across all admissions and stays reported to NHSN.
	ID#?	If the individual tested is a staff/volunteer/contractor at the facility, enter an
		alphanumeric staff ID number. This is a number assigned by the facility and may consist of any combination of numbers and/or letters.





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	Who assigns an	The event number is auto-populated by the NHSN system.
	Event #?	
	How should we	Select "YES" if the resident was transferred to an acute care facility (hospital,
	answer if the	long-term acute care hospital, or acute inpatient rehabilitation facility only) for
	resident was	this COVID-19 event only, otherwise select "NO."
	admitted to the	
	hospital for another	
	event (i.e., AMI) in	
	the time frame with	
	the current positive	
	test? Is there a	Yes. The requirement is part of the H.R.7105 - Johnny Isakson and David P. Roe,
	requirement for	M.D. Veterans Health Care and Benefits Improvement Act of 2020. The purpose
	State Veteran	of the act is to provide flexibility for the Secretary of Veterans Affairs in caring for
	homes to report	homeless veterans during a covered public health emergency, to direct the
	POC test results to	Secretary of Veterans Affairs to carry out a retraining assistance program for
	NHSN?	unemployed veterans, and for other purposes.
		https://www.congress.gov/bill/116th-congress/house-bill/7105
		https://www.congress.gov/bill/116th-congress/house-
		bill/7105/text?q=%7B%22search%22%3A%5B%22HR+7105%2C+Title+III%22%5D
		<u>%7D&r=3&s=2#toc-HB7863A034E29417A8C549A9B32F49AB9</u>
	Must negative	No, only positive results must be reported.
	results also be	
	reported?	
	Must I report test	No, results only need to be included for residents and
	results for visitors?	staff/volunteers/contractors of State Veterans Homes.
	What if I don't see	As part of CDC's ongoing COVID-19 response, the Resident and Staff COVID-19
	COVID-19 Event-	Event Forms are designed to help long-term care facilities (LTCFs) track and
	SVH in the drop-	monitor residents and staff who test-positive for COVID-19 (SARS-CoV-2). LTCFs
	down menu?	eligible to report data include Skilled Nursing Facility for State Veteran's Homes
		(LTC-SVHSNF) and Assisted Living Facility for State Veteran's Homes (LTC-SVHALF).
		LTCFs that are not currently enrolled in NHSN will need to complete enrollment
		before the COVID-19 event forms are accessible. LTCFs enrolling in NHSN for the
		first time should follow the instructions outlined on the <u>5-Step Enrollment for</u>
		Long-term Care Facilities web-page.
		Once the facility is completely enrolled and activated in NHSN, the Resident and
		Staff COVID-19 Event Forms will be available in the application. Follow the steps
		below to edit your facility type to gain access to "COVID-19 Event-SVH reporting."
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ΤΟΡΙΟ	QUESTION	RESPONSE
	How do I correct/edit the facility type?	 Please follow the directions below if you would like to change your facility type: Log into NHSN. On the left-hand navigation panel, select > <i>Facility</i> >><i>Facility Info</i> near the bottom of the screen. When the <i>Edit Facility Information</i> screen appears, scroll down to <i>Facility type</i>. Choose the correct facility type in the drop-down menu. LTC-SVHSNF (Nursing Home/Skilled Nursing Facility) Or LTC-SVHALF (Domiciliary/Assisted living) Select "Update" at the bottom of the screen (to save your edits). You will need to log-out and log back-in for changes to take effect.
	What if I do not know the race or ethnicity of the resident or staff member?	Race and ethnicity are required data fields for event reporting. In basic terms, race describes physical traits, and ethnicity refers to cultural identification. Race may also be identified as something you inherit while ethnicity is something you learn. NHSN classifies race according to the 5 races included in the Office of Management and Budget's (OMB) issued the Revisions to the Standards for the Classification of Federal Data on Race and Ethnicity. https://obamawhitehouse.archives.gov/omb/fedreg_1997standards • American Indian/Alaska Native • Asian • Black or African American • Native Hawaiian/Other Pacific Islander • White Please note that more than one race may be elected for an individual. Likewise, ethnicity can be categorized as: • Hispanic or Latino • Not Hispanic or Latino Hispanic or Latino is defined as a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race. * The resident should always be asked to identify their race and ethnicity. If the resident is not a good historian, then check with a close family member.
	Can I upload COVID- 19 Event results to NHSN?	Presently, NHSN does not have a method to upload or export Resident and Staff COVID-19 Event results.





ΤΟΡΙΟ	QUESTION	RESPONSE
	How do I know if my data saved?	Once you hit "SAVE" you will receive a confirmation message. However, there are a few options you can perform to check. If you see the button, "I'm done. Start a new POC test result," that is a good indicator that your data is saved. You can also check if your data saved by searching for the individual, then looking to see if their test results appear at the bottom of the page.
		Please see below the screen shots of these options to better assist you.
		1. You should see the message button (below): Message Successfully added LTCovid19Event record.
		OK 2. You should also see the test notification button (below):
		I'm done. Start a New POC Test Result Report ->
		 Use the Find Resident/Staff option within the COVID-19 Event Reporting Tool, and then look for the test result at the bottom of the page.
		Alerts Dashboard Reporting Plan Resident Turo of
		Event Details Add Event Details
		View 1-1 of 1 Event Date * TEST TYPE RE-INFECTIONS VACCINATION STATUS COVID-19 THERAPY Delete 05/16/2021 POSNAAT N NONE BAMETES Image: Control of 1 1 = 4 Page I of 1 Point International Status View 1-1 of 1
	When we begin submitting data to the COVID-19 event Module, do we need to enter retrospective data; and if so, how far back?	NHSN encourages facilities to enter data beginning May 27, 2021.





ΤΟΡΙΟ	QUESTION	RESPONSE
	Where do I get my VA station Code?	Please contact your VA GEC representative to obtain your assigned station code.
Edits	Can I make edits to an event after it has been submitted?	 Yes. A user may edit an event by logging into the NHSN application home page and on the left navigation bar, Click COVID-19, then COVID-19 Event-SVH.
		Centers for Disease Control and Prevention CDC 24/7: Saving Lives, Protecting People™
		NHSN - National Healthcare Safety Network (ltcf954-57-sz6qm:443)
		Alerts Dashboard
		Reporting Plan Long Term Care Dashboard Action Items Event Event
		Summary Data You have no action items, COVID-19 Dashboard
		Vaccination Summary Pathway Data Reporting Import/Export POC Test Result Reporting Iuntarily provided information obtained in this a Surveys COVID-19 Event - SVH viduation in accordance with Sec
		Analysis COVID-19 Vaccination - HCW Users COVID-19 Vaccination - Residents robat Reader for PDF files
		Facility Group Tools
		Logout
		 Next, Use the Find Resident/Staff option within the COVID-19 Event Reporting Tool, and then look for the test result/test date at the bottom.
		NHSN Home COVID-19 Event Reporting Alerts Covid C
		Resident
		View 1 - 1 of 1 View 1 - 1 of 1 Event Date * TEST TYPE RE-INFECTIONS VACCINATION STATUS COVID-19 THERAPY Delete 05/16/2021 POSNAAT N NONE BAMETES
		Image 1 of 1 Image 1 Image 1 View 1-1 of 1





ΤΟΡΙϹ	QUESTION	RESPONSE
		 Once the event opens, you are able to make edits. Once edits have been made, select SAVE. You will receive the following confirmation:
		Message
		Successfully updated LTCovid19Event record.
		ОК
	How do I change/edit the Resident or Staff ID?	It is not possible to edit an ID in the system. You must create a new individual in the system with a new ID, delete the test results from the incorrect ID and add them to the new (correct), ID.
Staff Events	How do I respond if a staff member was diagnosed by private health care	The individual tested should always be asked to identify the "test type" that was performed in the event of the staff member being diagnosed by a private physician or healthcare facility.
	and called to report to facility?	If the staff member is tested at an outside facility and notifies the facility of a positive test result but is unaware of the "test type" select, "Any other combination of SARS-CoV-2 NAAT (PCR) and/or antigen test(s) with at least one positive test " as the response.





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ΤΟΡΙΟ	QUESTION	RESPONSE
	What if I don't see the option for adding staff data in the "Type of individual tested" drop down menu?	The NHSN Facility Administrator (FacAd) will be the only registered NHSN user in the facility to whom access to Staff test data is automatically granted by NHSN. If other NHSN Users in the facility need the ability to enter or access Staff events or data, the NHSN FacAd will need to grant such rights through the "Users" option in the blue navigation bar on the left side of the screen while in the NHSN application. Without the granting of such rights, Staff data screens will not be visible to the NHSN User.
		Please see screen shots below for steps for an NHSN FacAD to assign "add, enter or delete", or "view" rights to staff POC test data, to additional facility NHSN members.
		1. Once in the NHSN application, choose Users, and then Find from the options on the blue navigation bar and drop-down menu respectively.
		Conters for Disease Control and Prevention CoC 24/7 Saving Lives. Protecting People**
		NHSN - National Healthcare Safety Network (http://doi.org/10.25-doi/gi/443)
		Alerts Find User
		Dashboard > Reporting Plan > Enter search criteria and click Find
		Resident + User Information Event + First Name
		Summary Data Middle Rume: COVID-19 Last Name:
		Vacination Summary Phone Number Import/Export E-mail Address Find Clear Back
		Survey Analysis Add
		Version Add Facility · Find
		2. The single last some of the individual sub-single and an AUCA Uppering the
		2. Type in the last name of the individual who is already an NHSN User in the facility. Choose Find.
		NHSN - National Healthcare Safety Network (Itcr9411-25-dz6gi:443)
		NHSN Home Find User
		Dashboard +
		Reporting Plan • Enter search criteria and click Find Resident • User Information
		Event > User ID:
		Summary Data Middle Name:
		COVID-19 Last Name: Jones × Vaccination Summary Phone Number:
		E-mail Address: Find Clear Back
		Surveys > Analysis >





ΤΟΡΙΟ	QUESTION	RESPONSE
TOPIC	QUESTION	3. Once the user is located, on the "View User" screen, choose Edit.
		NHSN - National Healthcare Safety Network (www.visiesw.vici.scoor)
		Aerts Aerts Dashbaard
		Reporting Plan Mandatory holds marked with *
		Besident User ID +: HOP8 Up to S2 letters and/or numbers, no spaces or special characters Event Prefix:
		Summary Data First Name +: COVID-19 Middle Name :
		Vaccination Summary Import/Eulor Import/Eulor User Active Y Yies
		Surveys > User Type : Analysis > Face Number *:
		Users Facility Address *: Address *: Address *:
		Group Address, line 3:
		Lagaut State: County:
		Zip Code : Home Phone Number : Beeger :
		User Group Facility: User Roler: ADDSTAFF(LTCF) ADMINILITCF ALLRIGHTS(LTCF) FINDSTAFF(LTCF)
		Edit Effective Rights Back
		4. On the Edit User screen, choose Edit Rights.
		NHSN - National Healthcare Safety Network
		NCKNam 🖉 Cdt User
		Durblewei * Reporting Pare * Marceland y Registration (Registration (R
		Nacioniti View 10 + (Criticia Up to 32 when and or numbers, no packs or special characters Event > Partic
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		Roby * Adress line 1
		Agent Adden to Con
		Ince Description Editable Editable Editable Editable
		5. On the Edit User Rights Screen, check the appropriate box(es) indicating the
		desired rights for the NHSN member, 1) Staff- Add, Edit, Delete, or 2) Staff –
		View. Then choose "Save." Repeat the process for any others facility NHSN
		members as needed.
		NUCEN NECON DESCRIPTION
		NHSN - National Healthcare Safety Network (AWDV NHSN WL0158001)
		Alerts Edit User Rights
		Dashboard Reporting Plan User ID:
		Resident
		Event Facility List: Summary Data
		COVID-19 Vaccination Summary Rights Long Term Care Facility
		Import/Export All Rights
		Surveys Analyze Data Analysis Add, Edit: Delete View Obta
		Users > Staff/Visitor - Add, Edit, Delete Facility >
		Group Customize Rights
		Tools Effective Rights Save Back Logout
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